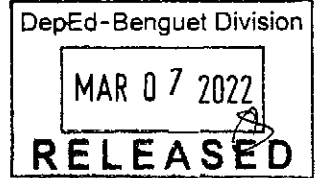




Republic of the Philippines
Department of Education
Schools Division of Benguet



March 3, 2022

Division Memorandum
No. 006, s. 2022

TO: Public Schools District Supervisors/ Coordinating Principal
Elementary and Secondary School Heads
Elementary and Secondary Teacher Illustrator
All others concerned

Participants to the Training-Workshop of Batch 5: Phase 1 Pool of Division
Graphic Artist

1. In line with the thrust of ensuring the continuity of learning in the basic education amidst pandemic, the CID-LRMS and SGOD-HRD will be conducting a limited face-to-face Training-Workshop of Illustrations under the Addressing Professional Development Needs of Teachers and School Leaders Across All Learning Areas and Support Programs on March 8-10, 2022 at Calajo Food House, Km6, La Trinidad, Benguet.
2. The objectives of the training-workshop are as follows:
 - a. to enhance the skills of the Teacher-Graphic Artist on the standards in digital graphic resources;
 - b. to produce copyright free and appropriate graphic resources for learning resources based on LRMS Standard; and
 - c. to collect indigenized and localized graphic resources owned by SDO-Benguet.
3. Attached are the following documents for guidance and reference.
 - a. Enclosure 1: List of Participants
 - b. Enclosure 2: Activity Matrix
4. Participants are requested to bring their laptop, mouse, extension wires and graphic tablet(optional).
5. Lunch and 2 snacks of the participants will be provided. Travel expenses shall be charged against local funds subject to usual accounting and auditing rules and regulations.
6. Please be guided accordingly.

GLORIA B. BUYA-AO
Schools Division Superintendent



Republic of the Philippines
Department of Education
Schools Division of Benguet

Enclosure 1. List of Participants and Technical Working Committee

A. List of Participants

No.	NAME	District
1	Jamal V. Lucero	Sablan
2	Meytha L. Tipayno	Sablan
3	Melecent B. Paran	Sablan
4	Precy M. Gom-o	Itogon I
5	Jeorcy P. Garas	Tuba
6	Novelita Manno	Buguias
7	Marselyn Liwan	Buguias
8	Glendale Osting	Buguias
9	Lenlen Guiniawan	Itogon II
10	Cleofee Dee A. Dawal	Itogon II
11	Ana C. Bolas	Itogon II
12	Gemma D. Compas	Kapangan
13	Jhenon D. Estigo	Kapangan
14	Gemma Pinas	Kapangan
15	Juralin Ogues	Kapangan
16	Liza Palsaen	Kibungan

B. List of Technical Working Committee

No	Name	District	Role
17	Edwin Pagoy, Jr.	Kibungan	Resource Speaker
18	Benieve Laquiao	La Trinidad	Resource Speaker
19	Harley Bastian	La Trinidad	Resource Speaker
20	Oliver Ngiwas	Bakun	Resource Speaker
21	Lasib Lupos	Tuba	Learning Facilitator
22	Genivieve Keyaten	La Trinidad	Learning Facilitator
23	Sonia D. Dupagan	SDO-CID	Technical Support
24	Antionette D. Sacyang	SDO-CID	Technical Support



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Enclosure 2: Activity Matrix

Time	Activity		
	Day 1	Day 2	Day 3 (Off-site)
8:00-8:15 AM –	Registration		
8:16 AM –8:30 AM	Preliminaries		
9:01 AM – 10:00 AM	Digital Line Art Harley Bastian, Oliver Ngiwas and Edwin Pagoy, Jr.	Workshop	Workshop
10:01 AM – 10:15 AM	Break---break---break		
10:16 AM – 12:00 noon	Continuation.....	Presentation and Evaluation of Output	Workshop
12:01 PM- 1:00 PM	Lunch --- Lunch ---Lunch		
1:01 PM – 2:59 PM	Digital Illustration Benieve Laquiao, Edwin Pagoy	Workshop	Workshop
3:00 PM- 3:15 PM	Break---break---break		
3:16 PM – 5:00 PM	Continuation.....	Closing	Submission of Output Thru GDrive